



**Navajo Division of Social Services**  
**Navajo Family Assistance Services**  
**Effective: July 15, 2021**

**Navajo School Clothing and Supplies Guidelines**

**Section One: Purpose**

- A. The Navajo Family Assistance Services (NFAS) provides financial assistance for eligible school age Navajo children to purchase clothing and supplies, of their choice, in an effort to promote school attendance, encourage academic performance, and support confidence.
- B. The NFAS is the lead agency to provide school clothing and supplies assistance for the Navajo Nation utilizing Navajo Nation and federal funding. These Guidelines will advise the applicant on how to apply for financial assistance. The applicant is a parent or legal guardian of the child(ren).

**Section Two: Eligibility**

- A. The following requirements must be met for determination of eligibility:
  - 1. The child must be between 3 to 18 years of age on the date the applicant submits an application.
  - 2. The child must be enrolled member of the Navajo Nation.
  - 3. The child must be enrolled in school, including home, or virtual learning.
  - 4. The child must be enrolled in child care, Head Start, Pre-Kindergarten, Pre-school, and grade K through 12 for the current academic school year.
- B. An applicant is only eligible to receive financial assistance from one of the following:
  - 1. NFAS' Navajo School Clothing and Supplies; or
  - 2. Navajo Department for Self Reliance's TANF school clothing benefits.
- C. The applicant cannot simultaneously apply or receive funding from the funding sources provided in paragraph (B) of this section.
- D. By submitting an application and receiving financial assistance, the applicant self attests that the NFAS funding will be used for the purposes outlined within these Guidelines and that the information submitted is true and accurate.

**Section Three: Required Documents**

The applicant must submit the following required documents to NFAS:

- 1. The child's Certificate of Indian Blood;
- 2. The child's valid social security card;
- 3. A document on official school letterhead verifying the child is enrolled for the current academic year, or appropriate documentation verifying the child is home school or virtual learning such as, but not limited to, a document issued by the Bureau of Indian Affairs, Bureau of Indian Education, contract school, parochial school, or state operated school; and
- 4. Completed W-9 Form that is signed by the applicant.

**Section Four: Financial Assistance**

The financial assistance for Navajo School Clothing and Supplies shall not exceed \$250.00 per eligible child for the current academic year.

**Section Five: Appeal**

If an application is denied, a written appeal for reconsideration must be submitted to the NFAS Senior Programs and Projects Specialist (SPPS) within ten (10) working days of receipt of a denial letter. The written appeal shall outline the reason(s) for which the applicant is disputing the denial of an application and should include supporting document(s), if any. The NFAS SPPS' decision will be final.



**Navajo Family Assistance Services**  
**P.O. Box 704; Window Rock, AZ 86515**  
**Tel: (928) 871-6847 or 4664**  
**Navajo School Clothing & Supplies Application**  
**2021/2022 Academic Year**



Name:	SSN:	CIF#:	Date:
Mailing Address:	City:	State:	Zip:
Phone:	E-mail:		

Child's Name:	CIF#:	DOB:	SSN:	CIB Number

ACKNOWLEDGEMENT	
Initial	I understand that this financial assistance is to be used only for purchasing school clothing and school supplies for the child(ren) listed above.
Initial	By submitting the application and receiving assistance, I self-attest that the funding will be used for the purposes outlined in the Navajo School Clothing and Supplies Guidelines and that the information I have submitted is true and accurate.
<hr/> <div style="display: flex; justify-content: space-between;"> <span>Parent Guardian Signature</span> <span>Date:</span> </div>	

NFAS USE ONLY	
Approved <input type="checkbox"/>	The applicant meets the eligibility criteria to be approved.
Denied <input type="checkbox"/>	The applicant does not meet the eligibility criteria to be approved.
Employee Name:	Date:
Position Title:	Office: